



Advisory Board Meeting Minutes Wednesday, November 20, 2019

Members Present Chris Clark, Richard Clark, Brenda Clausen, Max Derrick, Ed Houston, Sandra Jones, Jenny Martin, Erich Mille

Members Absent Pete Wright

City Staff Present Tricia Cooke, Director
April Callaway, Office Admin Supervisor

Guests Present Kathy Houston, Ellie Oaks-Green, Rod Young
Heritage Senior Adults, Inc. Board of Trustees

Call to Order Ed Houston called the meeting to order at 10:30 am and welcomed everyone.

Minutes October 23, 2019 minutes were approved on a motion by Erich Mille and seconded by Jenny Martin

Special Recognition Director Cooke acknowledged the Holiday Buffet Centerpieces made by Sandra Jones, Kathy Houston, and Barbara Leonhardt. Bins have been purchased and the centerpieces will be kept and used each year.

Citizen Comments None

Committee Reports None

Unfinished Business

A. Christmas Decorating – November 25, 2019

We have a gentleman coming on Saturday. He is donating the use of his 12' tree. He is also donating his time and decorations in decorating the 12' tree and our 9' tree this year. If anyone is available to help at 9:00 on Saturday that would be great. For Monday, we will finish decorating with Christmas lights, wreaths, and garland.

A. Fire and Police Committee – February 11-14, 2020

The Center staff had a training meeting last Monday and it was decided as the Center had already scheduled their Brunch Café on Monday, February 10, that we would open that day for the Fire and Police to attend also. Ellie Oaks-Green suggested that we give the Fire and Police a thank you card and truffle (like the favors for the Thanksgiving Meal) when they pick-up their meal in the kitchen.

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New Business None

Heritage Senior Adults, Inc. Board of Trustee Comments

Kathy Houston mentioned that we are planning to incorporate the Veterans Brunch with our planned Brunch Café in November 2020. We will offer coupons for up to \$4 off a Veteran's meal. There will be information about the event in the newsletter and signs on the cashier's table. Sandra Jones mentioned that she has the contact information for an organization that will bring a World War II Memorabilia display that contains many unique items. Perhaps they could come with their display for the Brunch Café Honoring our Veterans.

Advisory Board Comments None

Director's Report by Tricia Cooke

Director Cooke mentioned that Murray City has requested a group photo of the Advisory Board. The photo will be taken on Monday, November 25 before the Christmas decorating. At the Staff Planning Meeting on Monday, November 18 it was decided to only offer entertainment at Mardi Gras and Oktoberfest as the participants visit more than listen to the entertainment. Brenda Clausen suggested looking into local school choirs; Erich Mille and Sandra Jones suggested having the entertainment prior to the meal. Director Cooke also mentioned that the Readers Theater is working on an hour-long Bell Choir concert on Tuesday, December 17 at 6:30 pm; all are invited to attend. We have had two seniors pass away this week: Hans Kubbe and Oren Shepherd.

The next regular board meeting will be held on **Wednesday, January 22, 2020 at 10:30 am**. There being no further business, the meeting adjourned at 11:10 am on a motion by Sandra Jones and seconded by Max Derrick. Minutes recorded by April Callaway.